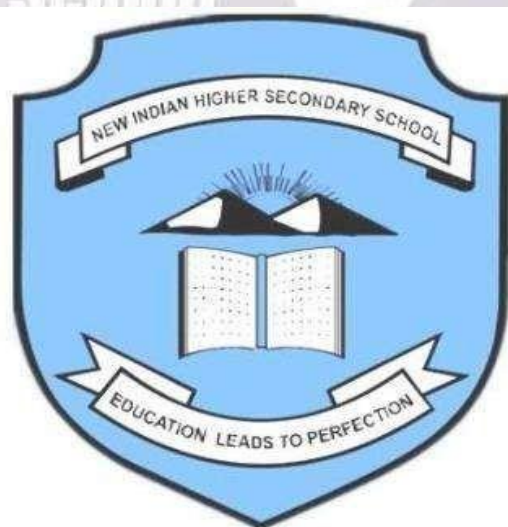


NEW INDIAN SCHOOL RAS AL KHAIMAH



STUDENT BEHAVIOUR MANAGEMENT POLICY

Signed:

Principal:

Date : 05/04/2022

ICT Co-Ordinator:

Date : 05/04/2022

Context

1. NIS Student Behaviour Management Policy

2. Behaviour Committee Council Members

3. Behaviour Deviation Reporting Structure

NIS STUDENT BEHAVIOUR

MANAGEMENT POLICY

2022-2023

Aim

- New Indian School upholds values that promotes respect and dignity in every member of the school community and ensures that each person is treated fairly and with care. The school therefore boasts a behaviour policy designed to support and empower every New Indian School member to function effectively in a safe and secure environment.
- Planted on the blessed UAE terrain fertile with a rich heritage encompassing architecture, sports, occupations, traditions, arts, crafts, food, places of historical and archaeological importance, lifestyle and values imbibed in Islam, New Indian School aims at maintaining and promoting the UAE heritage and Islamic values by way of this page that attempts to portray the glorious heritage and earnest efforts to preserve it in the fast changing modern society.
- New Indian School has the behaviour policy formulated with major focus on interpersonal relationship building in order to empower people towards a harmonious coexistence enabling an effective and considerate work environment.
- The school strives to inculcate values of peer consideration and respect among the school community and every student is assured fair treatment in all circumstances.
- Our behaviour policy offers an opportunity for our students to experience and responsibly create a safe and secure environment for mutually rewarding coexistence of positive, responsible and increasingly independent citizens.
- The school recognizes good behaviour and encourages an attitude of kindness and cooperation. New Indian School aims in carving out individuals upholding a good character as opposed to merely dissuading from anti-social behaviour.

ROLES AND RESPONSIBILITIES

STAFF RESPONSIBILITY

New Indian School entrusts Behaviour Management to it's staff members.

PRINCIPAL

- The Principal bears responsibility to implement the school behaviour policy consistently in addition to on demand reporting to governors, with regard to the effectiveness of the policy.
- The Principal ensures the health, safety and welfare of every New Indian School student.
- The Principal extends support to the staff in implementing the policy, setting behavioural standards.
- The Principal maintains records of all reported incidents of misbehaviour including bullying and racism
- The Principal also reserves the right to hand over suspension, termination to students found and proven to have indulged in serious acts of misbehaviour, after appropriate notification to the school governors.

SCHOOL COUNSELOR

School Counselor is a trained professional with specialized training and skills in promoting, preventing appropriate, inappropriate student behavior. School counselors are expected to maintain neutral and resourceful demeanor armed with proven techniques to handle unexpected situations requiring the services of a resourceful consultant, mediator or student advocate. The School counselor functions in collaboration with the team of school staff to establish and maintain a safe and secure environment nurturing positive and systematic development of responsible members of the society thereby building a secure environment for effective teaching and learning.

- School Counselor work within multi-tiered support systems to promote to a safe and supportive learning environment.
- Conduct counseling sessions for small-group, individual that encourages students to choose and accept positive behavioural responsibilities.
- Devise appropriate classroom management strategies to ensure safe and fruitful classroom sessions.
- Schedule consultation and opinion sharing sessions with parents, teachers, New Indian School administrators and other school personnel to define and promote developmentally appropriate positive student behaviour.
- Plan and implement supportive action strategies for intervention support plans for individual students in collaboration with the school staffing community.
- Collaborate with the school management team to implement a school level discipline program.
- Serve as a solution hub for conflicts within various sessions in the school community.
- Encourage development of pro-social behaviour to assist growth and development of skills including conflict resolution and anger management.
- Stay updated regarding the various policies related to school, district and state level student discipline.
- Charts and executes remedial action plan inclusive of counseling pipelined to groom the concerned students of varied behaviour in-addition to harmful habits / inclinations.

TEACHERS

- Both class and subject teachers are entrusted with the responsibility to ensure strict adherence to the school rules by the students during class hours.
- The teachers ensures maximum output from our students with regard to regular overall performance.
- The teachers stand before our students as a perfect example of the school's expectation of a responsible citizen.
- The teachers treat and train the students with the essential values of respect and understanding.
- The teachers ensures that parents are in loop regarding behavioral issues displayed by their ward.
- The teachers maintains incidence reports of repeated misbehaviour in class. All such occurrences are dealt in accordance to the gravity involved and may include the Counselor and the Principal.
- The teachers may also contact the parent regarding concerns about the behaviour or welfare of a child.

SUPPORT STAFF

Support staff are entrusted with the responsibility to impart the values of caring for one another to coexist responsibly in the society. They are expected to follow protocol and inform class teachers of any inappropriate behaviour.

STUDENT COUNCIL

The student council of New Indian School closely works with the Counselor and Staff to ensure disciplinary standards are maintained as stipulated by the school.

PARENTS AND GUARDIANS

Parents and Guardians acknowledge consent forms when enrolling their ward to the school. Parents are expected to adhere to the School protocols and support the actions of the school while reserving the right to address any queries regarding sanctions to the class teacher, supervisor and head of the department in that order of hierarchy.

The school expects collaborative support from the parents and guardians, so that children receive consistent messages about behavioural etiquette both at home and school. The school expects support and coordination from the parents and carers to ensure wholesome development of our students.

BEHAVIOUR MONITORING

NIS is an educational institution that has focused on imparting social and moral values in addition to academic excellence to each and every student enrolled under its wings. NIS employs the following systems for behaviour monitoring:

- Each classroom is equipped with a behaviour log containing a record of parental contact.
- All incident records are duly entered with student response and action taken.
- All teachers reserves the right to make phone calls or send copies of letters regarding student behaviour to parents, guardian following school protocols inclusive of log recording, alerts to the head teacher and dispatch to office for post.
- In the event that a teacher receives no response from the parent, carer within two school days, the Counselor should be informed and a second letter be sent to the parent, guardian or a phone call must be made.
- Non-class based teachers should follow all the procedures in place and should communicate action taken to all relevant staff.
- Incidents of more serious and grievous nature must be recorded in the incident log and reported to the Counselor for immediate remedy.

The following behaviour triggers a child being sent immediately to the Counselor :

- Reporting to school wearing improper uniform as directed by New Indian School
- Failure in wearing the prescribed Shoe and Socks, Frock, Pinafore, Leggings, pants as prescribed for girls
- Improper / Negligent approach towards wearing the uniform shirt / Vest Coat properly and smartly inserted
- Improper / Negligent attitude towards decent / complete use of the buttons of the uniform shirt / vest coat
- Improper / Negligent approach towards wearing the uniform coat
- Improper / Negligent attitude towards decent / complete use of the buttons of the uniform shirt / coat
- Improper / Indecent grooming with regard to nails / hair (Hair must be braided)
- Coloring of hair / nails strictly prohibited
- Failure in use of Hijab as per community requirements
- Improper / Incorrect / indecent use / non- use of prescribed school winter sweaters / jackets / hoody jackets
- Improper / Incorrect use of hair clips and hair bands (Black for regular days and white for PT days)
- Use of accessories prohibited at school.
- Use of hats within school or in bus.
- Possession of items outside school materials including any toys of any kind, dangerous explosives, weapons
- Disrespectful displays of arrogance and disobedience in the presence, absence of teachers, elders such as use of raised voices, blatant disobedience, absence from class without prior permission, chewing gum while on school premises or school transport.
- Disrespectful and indecent self -presentation in class, bus.

- Failure to carry necessary school materials inclusive of School diary, Books, text, others as required by school
- Failure in regular, on time submission of notes, assignments, task as allotted by staff.
- Possession of electronic devices inclusive of pagers, laser pens, iPods, Mobile Phones while on school property.
- Unauthorized exit from the school premises.
- Tardiness, Coming late to school, Loitering within the school premise, wash room, clinic without valid reason.
- Unnecessary actions, attitude causing disruption to the educational process.
- Using abusive languages to Staff, Student within school premises, class room, bus.
- Attitude averse to social existence such as Responding, inciting, observing fights
- Unwelcome attitude of Bullying, Racism, sexist or homophobic remarks to student, staff.
- Breach of student code of conduct by.
- Physical, Threatening behaviour, Emotional Harassment or inappropriate physical contact with the staff, student.
- Inappropriate, Personal, Indecent interaction via Mobile phones, electronic media during, off school hours with the staff, student.
- Usage of non permissive drugs, alcohol or any form of smoking, usage of tobacco
- Involvement in gambling, bringing dice, cards, any items that are not approved for educational use on campus.
- Involvement in telling lies, theft, selling , robbery, extortion, tagging, graffiti selling of candy or any other unapproved items on campus
- Physically, emotionally harming the staff, student.
- Damaging School Property.
- Dirtying, Damaging School Washroom property.
- Littering Class Rooms, School Premise, Bus.
- Computer Tampering, Breaching e-safety Protocols within or outside school.
- Other grievances affecting the overall well being and development of the student.

FURTHER SANCTIONS

New Indian School does not wish to terminate any student from the school, however this may be necessary under certain situations . Therefore after exhaustion of all reasonable strategies to attempt corrective measures including internal sanctions and the application of any available support, termination is the next option for the school.

TERMINATION MAY OCCUR IF

- Children repeatedly violate the Behaviour Policy
- Children assault children or staff
- Children commit serious breaches of the Behaviour Policy

TERMINATION FROM SCHOOL

New Indian School places utmost importance on ensuring that the parents and students clearly understand the protocols set by the school to ensure overall betterment of the student. Parents and Students are therefore issued consent forms which are duly signed and agreed upon.

New Indian School as a part of student development has worked out a pattern wherein any form deviations will be recorded in the following steps;

1. Three Apology letters that will be considered as three chances given for correction of the error on the part of the student.
2. Any repetitive deviations post the three apology will attract three warning letters from school wherein during the
 - ❖ First warning from school, parents will be called for a discussion with the counselor which may also include presence of the principal based on gravity of the situation.
 - ❖ The second warning will be accompanied by a 5 - 15 day suspension requiring psychotherapy report by a UAE licensed Psychologist.
 - ❖ The third warning letter will come with termination with no scope for further discussion.
 - ❖ Under unavoidable circumstances of extreme grievous nature, student may receive a 5 to 15 day suspension with / without psychotherapy, apology letters and initial warning.
 - ❖ Repetition of such deviation will lead to termination without explanation.
 - ❖ Incidents resulting in physical assault causing injury / harm / grievance to another student, staff or any other NIS member will result in strict action bypassing the warning / apology steps.

Every student of NIS is treated equally and every incident is thoroughly investigated before the course of action is finalized by the remedial / management team.

STUDENT BEHAVIOUR MANAGEMENT POLICY WILL BE REVIEWED AND UPDATED ON	APRIL 2023
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**NEW INDIAN SCHOOL
RAS AL KHAIMAH**

NIS BEHAVIOUR COMMITTEE MEMBERS

GOVERNOR

MRS .BEENA RANI

BEHAVIOUR LEADER

MRS.GITHU (COUNSELOR)

IT COORDINATOR

MRS .RENJINI

CHILD PROTECTION OFFICER

MRS.MEHJABIN

E-SAFETY OFFICER

MRS. SAFEERAMIN

SENIOR LEADERSHIP TEAM

MRS.FIRDOSE

MRS.SHEHNAJ

MRS.NAAZ

IT TECHNICAL SUPPORT

MR.BILAL UNDRE



**NEW INDIAN SCHOOL
RAS AL KHAIMAH**

STAFFS

MRS.SREEDEVI

MRS.DHANYA

MRS.FOUZIYA

MRS.NISHITHA

MRS.RESHMA S

MRS.RESHMA R

MRS.LEKSHMI

MRS.RESHMA S

MR.VIVEK

MRS.REJI

NON-TEACHING STAFFS

MRS.VINEETHA

Yazmin

MRS.SALMA

MRS. NOORJAHAN

PARENTS

MRS. SONIYA NIZAM

MRS. YAZMIN

MR.SANIL KUMAR

MR.MOHAMMED MAGDY

MR. MUHAMMAD MUSHTAQ AHMD

MRS. SAFA AWAD

MRS. KALSOOM

MRS. SHEBEENA

MRS. SUSAN SANTHOSH

MR. HARIS

STUDENTS

HALEEMA NADER (XII.B)

MOHAMMED ALLAM (XI.C)

EZATULLAH KHAN (XII.C) ASIA

ASIA BIBI MUZAMMIL (XI.B)

BASMA SAEED (XI.B)

ADHIL NOUSHAD (XII.A)

ALAN K (XI.C)

MOHAMMED SHUHAIB (XII.C)

TASNEEM ABDUL HALEEM (XII.B)

NORAH MOHSEN (XII.B)

NITHASAHA TAHIR (XI.D)

ASMA ZAFAR (XII.B)

Behaviour Deviation Reporting Structure of New Indian School RAK

