



المدرسة الهندية الجديدة
NEW INDIAN SCHOOL

NIS HOMEWORK POLICY (ONLINE) 2026-2027

Signed

Principal : 

Date : 28/03/2026

Reviewed By : Governing Body | SLT

Date : 28/03/2026

Next Review Due By

Date : 28/04/2026

HOMEWORK POLICY (ONLINE SUBMISSION GUIDELINES)

1. PURPOSE

This policy establishes clear guidelines for assigning, completing, and submitting homework in an online learning environment to support student learning, responsibility, and academic progress.

- To reinforce classroom learning through structured practice
- To develop independent learning and time management skills
- To ensure consistency and clarity in homework expectations
- To promote equitable and inclusive homework practices
- To align with RAKDOK and MOE expectations

2. SCOPE

This policy applies to all homework assigned in online and blended learning modes.

- All subjects and grade levels (KG to Grade 12)
- All teaching staff assigning homework
- All students completing and submitting homework
- Parents supporting students at home
- All digital platforms used for submission

3. PRINCIPLES OF HOMEWORK (ONLINE)

Homework practices are guided by the following principles:

- **Purposeful:** Linked to learning objectives
- **Balanced:** Appropriate workload across subjects
- **Inclusive:** Accessible for all learners
- **Engaging:** Meaningful and interactive tasks
- **Independent:** Encourages student ownership
- **Consistent:** Clear and structured expectations

4. TYPES OF HOMEWORK

Homework will include a variety of task types.

- Practice exercises (reinforcement of concepts)
- Preparatory tasks (pre-learning activities)
- Project-based tasks (extended learning)
- Research and inquiry-based tasks
- Creative assignments (presentations, models, etc.)
- Revision tasks for assessments

5. HOMEWORK DESIGN GUIDELINES

Teachers must design homework effectively.

- Align with lesson objectives and outcomes
- Provide clear instructions and expectations
- Ensure tasks are age-appropriate
- Avoid excessive workload
- Include differentiation:
 - Modified tasks for SEND students
 - Extension tasks for G&T students
- Provide estimated completion time

6. ONLINE SUBMISSION GUIDELINES

Homework must be submitted through approved digital platforms.

- Platform: Microsoft Teams / school-approved tools
- Submission requirements:
 - Submit within the given deadline
 - Use specified format (PDF, Word, image, etc.)
 - Ensure clarity and readability of submissions
- Late submissions must be justified
- Teachers must acknowledge receipt of submissions

7. DEADLINES AND TIME MANAGEMENT

Clear timelines must be maintained.

- Homework deadlines must be reasonable
- Consider workload across subjects
- Provide flexibility in case of technical issues
- Encourage students to plan and manage time effectively

8. DIFFERENTIATION AND INCLUSION

SEND Support

- Simplified tasks and instructions
- Reduced workload where required
- Additional time for submission
- Alternative formats (oral, visual, etc.)

G&T Support

- Extension and challenge tasks
- Open-ended and inquiry-based assignments
- Opportunities for independent exploration

9. FEEDBACK AND MARKING

Feedback is essential to support learning.

- Provide timely and constructive feedback
- Highlight strengths and areas for improvement
- Use rubrics or clear marking criteria
- Encourage student reflection and improvement

10. ACADEMIC INTEGRITY

Students must maintain honesty in their work.

- Homework must be completed independently
- Plagiarism is strictly prohibited
- Proper referencing must be used where applicable
- Parents must not complete work on behalf of students

11. STUDENT RESPONSIBILITIES

Students are responsible for their learning.

- Complete homework on time
- Follow instructions carefully
- Submit work through correct platforms
- Maintain quality and originality

12. TEACHER RESPONSIBILITIES

Teachers ensure effective homework practices.

- Assign purposeful and balanced homework
- Provide clear instructions and deadlines
- Monitor submission and completion rates
- Provide timely feedback
- Maintain records of homework

13. PARENT RESPONSIBILITIES

Parents support students in completing homework.

- Provide a suitable learning environment
- Encourage independence
- Monitor completion and submission
- Communicate with teachers if required

14. MONITORING AND QUALITY ASSURANCE

Homework practices must be monitored.

- Regular review of homework quality
- Tracking submission and completion rates
- Feedback from students and parents
- Leadership oversight
- Continuous improvement

15. USE OF DIGITAL TOOLS

Technology must support homework completion.

- Use approved platforms only
- Ensure accessibility for all students
- Avoid overuse of multiple tools
- Provide guidance on usage

16. RISK MANAGEMENT

Address challenges in online homework submission.

- Provide alternatives for technical issues
- Allow flexibility where required
- Support students with limited access
- Monitor submission issues

17. CONTINUITY AND TRANSITION

Ensure consistency across learning modes.

- Align online and offline homework expectations
- Maintain consistency in workload and standards
- Prepare students for offline learning

18. NON-COMPLIANCE

Failure to follow homework expectations will be addressed.

- Reminder and warning notices
- Parent communication
- Monitoring and intervention
- Further action if required

19. REVIEW AND REVISION

This policy will be reviewed periodically.

- Annual review
- Alignment with RAKDOK and MOE updates
- Incorporation of feedback
- Continuous improvement

VERSION CONTROL

Version	Date	Description of Changes	Approved By	Next Date of Review
1.0	28 March 2026	Initial policy development aligned with RAKDOK guidelines	Principal	28 April 2026