



المدرسة الهندية الجديدة
NEW INDIAN SCHOOL

NIS SAFEGUARDING POLICY 2026-2027

Signed

Principal

:

Date : 02/03/2026

Reviewed By

: **Governing Body | SLT**

Date : 02/03/2026

Next Review Due By

Date : 02/03/2027

SAFEGUARDING POLICY

Introduction

New Indian School, Ras Al Khaimah is fully committed to ensuring the safety, protection, and well-being of all students. Safeguarding is a fundamental responsibility of the school and involves protecting children from harm, abuse, neglect, exploitation, and ensuring a secure learning environment.

This policy is developed in accordance with:

- UAE Ministry of Education (MOE) Child Protection Policy
- RAK Department of Knowledge (RAKDOK) regulations
- UAE Federal Law No. (3) of 2016 on Child Rights (Wadeema's Law)

Purpose of Policy

The purpose of this policy is to:

- Ensure a safe and secure environment for all students
- Establish clear procedures for identifying, reporting, and responding to safeguarding concerns
- Promote a culture of vigilance and accountability
- Protect students from all forms of harm, including physical, emotional, sexual abuse, neglect, and bullying
- Ensure compliance with UAE laws and regulatory requirements

Scope of Application

This policy applies to:

- All students enrolled in the school
- All staff members (teaching and non-teaching)
- School leadership and management
- Parents and guardians
- Visitors, contractors, and external service providers

The policy is applicable:

- On school premises
- During school transport
- During school activities (on/off campus)
- During online and remote learning

Definitions

Safeguarding: Actions taken to promote the welfare of children and protect them from harm.

Child Protection: Specific actions taken to protect children from abuse or neglect.

Abuse:

- *Physical Abuse:* Causing physical harm
- *Emotional Abuse:* Harm to emotional well-being
- *Sexual Abuse:* Any form of sexual exploitation or misconduct
- *Neglect:* Failure to meet basic physical or emotional needs

Safeguarding Concern: Any suspicion or evidence that a child may be at risk.

Designated Safeguarding Lead (DSL): The staff member responsible for overseeing safeguarding practices in the school.

Policy Statement

New Indian School adopts a zero-tolerance approach to all forms of abuse and neglect. The school shall:

- Ensure all students are protected from harm at all times
- Maintain strict confidentiality while handling safeguarding concerns
- Act immediately on any reported or suspected safeguarding issue
- Follow mandatory reporting procedures to relevant authorities (RAKDOK, MOE)
- Ensure all staff are trained in safeguarding and child protection
- Promote a safe, inclusive, and respectful school environment

Grounds for Policy

This policy is established based on:

- Legal obligations under UAE laws and MOE regulations
- RAKDOK inspection and compliance requirements
- The moral and ethical responsibility of the school
- The need to create a safe and supportive learning environment
- Increasing awareness of child protection risks, including online safety

Process and Procedures

Identification of Concerns

Staff must be vigilant and identify:

- Sudden behavioural changes
- Physical injuries without explanation
- Signs of neglect or emotional distress
- Disclosure by a student

Reporting Procedure

- Any concern must be reported immediately to the Designated Safeguarding Lead (DSL)
- Staff must not investigate independently
- Written documentation must be completed

Action by DSL

- Assess the level of risk
- Ensure immediate safety of the student
- Inform school leadership
- Report to RAKDOK/MOE if required
- Coordinate with external authorities if necessary

Confidentiality

- Information must be shared only on a need-to-know basis
- Records must be securely maintained

Emergency Response

In case of immediate danger:

- Ensure student safety
- Contact emergency services
- Inform school leadership immediately

Parental Engagement

- Parents shall be informed of safeguarding policies and expectations
- Awareness sessions and workshops shall be conducted regularly
- Parents must cooperate with the school in safeguarding matters
- In serious cases, parental involvement may be guided by regulatory authorities

Roles and Responsibilities of Various School Functions

School Leadership

- Ensure policy implementation and compliance
- Liaise with RAKDOK and MOE
- Provide resources and training

Designated Safeguarding Lead (DSL)

- Handle all safeguarding concerns
- Maintain records
- Coordinate with authorities
- Provide guidance to staff

Teachers

- Monitor student well-being
- Report concerns immediately
- Maintain safe classroom environments
- Educate students on safety and behaviour

Counsellor / Inclusion Team

- Provide emotional and psychological support
- Conduct risk assessments
- Support intervention plans

Non-Teaching Staff

- Report any observed concerns
- Ensure supervision and safety in common areas

Students

- Follow school rules
- Report unsafe situations
- Respect peers and staff

Parents

- Support school safeguarding measures
- Provide accurate information
- Report concerns to the school

Record Keeping

- All safeguarding concerns shall be documented in detail
- Records shall include:
 - Date and time
 - Nature of concern
 - Actions taken
 - Follow-up measures
- Records shall be:
 - Confidential
 - Securely stored
 - Accessible only to authorised personnel

Compliance and Oversight

- The school shall ensure compliance with:
 - RAKDOK regulations
 - MOE policies
 - UAE Child Protection laws
- Regular audits and reviews shall be conducted
- Safeguarding practices shall be monitored through:
 - Incident reports
 - Staff training records
 - Inspection feedback

Policy Review

- This policy shall be reviewed annually or as required by:
 - Changes in UAE laws
 - RAKDOK/MOE directives
 - School improvement plans
- Amendments shall be approved by school leadership

Conclusion

New Indian School is committed to maintaining the highest standards of safeguarding and child protection. Every member of the school community shares the responsibility to ensure that students are safe, protected, and supported at all times.

Version Control

Version	Date	Description of Changes	Approved By
1.0	05/04/2023	Created Document	Principal
2.0	05/04/2024	Updated Policies	Principal
3.0	02/03/2025	Updated Policies	Principal
4.0	02/03/2026	Updated Policies	Principal