



المدرسة الهندية الجديدة
NEW INDIAN SCHOOL

NIS SCHOOL UNIFORM POLICY 2026-2027

Signed

Principal

: 

Date : 08/12/2025

Reviewed By

: **Governing Body | SLT**

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1. INTRODUCTION

The School Uniform Policy of New Indian School (NIS) establishes a structured and comprehensive framework governing student dress code, grooming standards, personal presentation, and related behavioural expectations. The uniform is a visible symbol of the school's identity, values, discipline, and commitment to excellence.

At NIS, the school uniform is compulsory for all students from Kindergarten to Grade 12. It reflects the institution's dedication to maintaining high standards of professionalism, equality, and cultural respect. The uniform promotes a positive learning atmosphere and reinforces the importance of responsibility, discipline, and mutual respect among students.

This policy is aligned with regulatory expectations set by the RAK Department of Knowledge and operates in conjunction with the school's Behaviour Policy, Wellbeing Policy, Health & Safety Policy, and Child Protection Policy.

The uniform policy ensures:

- A consistent and professional appearance.
- A safe and secure campus environment.
- Equal representation of all students.
- Respect for UAE traditions, culture, and religious values.
- Clear accountability for students and parents.

2. RATIONALE

The rationale behind the NIS School Uniform Policy is grounded in educational, social, and cultural principles.

A standardized uniform:

1. Promotes equality by reducing visible socio-economic differences.





2. Minimizes distractions related to fashion trends and peer pressure.
 3. Encourages a disciplined and focused academic environment.
 4. Enhances school security through easy identification of students.
 5. Builds a strong sense of belonging and school pride.
 6. Encourages self-respect and responsibility.
 7. Reflects cultural sensitivity and respect for UAE values.
 8. Supports behavioural development.
 9. Reinforces structured expectations.
10. Prepares students for professional environments in the future.

Uniform compliance is not merely a rule; it is part of character building and institutional culture.

3. OBJECTIVES

The objectives of this policy are to:

- Establish clear, consistent uniform expectations across all grade levels.
- Define grooming, hygiene, and hairstyle standards.
- Provide guidance for PE uniforms and seasonal variations.
- Outline enforcement and monitoring mechanisms.
- Clarify roles and responsibilities of stakeholders.
- Define escalation procedures for non-compliance.
- Maintain alignment with regulatory standards.
- Promote school identity and pride.
- Ensure student safety and security.
- Encourage parental involvement in maintaining standards.

4. SCOPE

This policy applies to:

- All students enrolled at NIS (KG–Grade 12).





- All school premises including classrooms, playgrounds, laboratories, and library.
- Morning assemblies and formal events.
- Physical Education classes.
- School buses and transport facilities.
- Field trips and external competitions.
- Winter season uniform regulations.
- Grooming, hairstyle, and hygiene standards.
- Behaviour linked to uniform compliance.

It also applies to parents and guardians who are responsible for ensuring that students arrive at school in full compliance.

5. UNIFORM SPECIFICATIONS

5.1 Kindergarten (KG)

Boys:

- White half-sleeved shirt
- Red check pants

Girls:

- White half-sleeved blouse with collar check
- Red pinafore
- White ribbons or white hair band

KG students must wear uniforms comfortably and neatly. Parents are advised to send an extra set of uniform for emergency situations.

5.2 Grade 1–5

Boys:

- White full-sleeved shirt
- Red check pants

Girls:





- White long-sleeved blouse with collar check
 - Red pinafore with check red pants
 - Black headscarf for Muslim students (if applicable)
- Uniform must be properly ironed, clean, and complete.

5.3 Grade 6–12

Boys:

- Full-sleeved striped pink shirt
- Navy blue blazer
- Navy blue pants

Girls:

- Full-sleeved striped pink shirt
- Navy blue blazer
- Navy blue skirt

Senior students are expected to demonstrate maturity and professionalism in maintaining uniform standards.

6. UNIFORM ACCESSORIES

- Black canvas shoes.
- Black socks.
- PE uniform as per timetable.
- Navy blue or black sweater during winter only.
- No hooded jackets or non-approved winter wear.
- Blazers must be worn properly during formal occasions.

7. PERSONAL HYGIENE AND GROOMING

Students must maintain high standards of personal hygiene:

- Uniform must be clean and ironed.
- Fingernails trimmed and clean.
- No tattoos or body art.
- No multiple piercings.
- No excessive makeup.





- No perfume sprays inside classrooms.
- Shoes must be clean.
- Socks must be in proper condition.
- Shirts must be tucked in.
- Ties fastened properly (where applicable).

Failure to maintain hygiene standards will be addressed through reminders and parental communication.

8. HAIRSTYLE REGULATIONS

Boys

- Hair must be short, neat, and well-combed.
- No fancy haircuts.
- No spikes or shaved designs.
- No hair colouring.
- Hair must not cover eyebrows or collar

Girls (Long Hair)

- Must be braided (single or double).
- No loose hair.
- Black accessories for regular uniform.
- White accessories for PE days.
- No decorative or glitter clips.

Girls (Short Hair)

- Must be tied neatly.
- Simple clips allowed.
- No fancy styling.
- No hair colouring.

Grooming checks will be conducted regularly.

9.ACCESSORIES POLICY





The School Accessories Policy is designed to maintain safety, uniformity, discipline, and equality among students. Accessories that distract from learning, create safety risks, or promote inequality are not permitted. The school promotes simplicity, modesty, and professionalism in student appearance.

Students are expected to adhere strictly to the guidelines below.

9.1 Jewellery Regulations

To ensure safety and uniformity:

- Students are **not permitted to wear jewellery** to school.
- Girls may wear **one pair of small, simple stud earrings only**.
- Dangling earrings, hoops, decorative or oversized earrings are strictly prohibited.
- Boys are not permitted to wear earrings.

The following items are strictly prohibited for all students:

- Chains (gold, silver, or decorative)
- Bracelets
- Bangles
- Anklets
- Rings (unless medically required)
- Nose rings (unless culturally approved with written consent)
- Friendship bands or decorative wrist accessories

Jewellery is not allowed as it may:

- Cause injury during physical activities.





- Be lost or stolen.
- Create unnecessary comparison or display of wealth.
- Distract from the learning environment.

9.2 Watches

Students may wear:

- A simple analog or digital watch.
- Watches must not have smart features.

The following are not permitted:

- Smartwatches with calling or messaging capability.
- Fitness trackers with communication features.
- Watches that connect to mobile devices.
- Devices with camera, recording, or internet access.

The restriction on smart devices ensures:

- Academic integrity.
- Prevention of misuse.
- Student focus during school hours.
- Alignment with school technology policies.

9.3 Confiscation Procedure

If a student is found wearing prohibited accessories:

1. The item will be confiscated by the teacher or discipline staff.
2. The confiscation will be documented.





3. Repeated violations will be escalated according to the disciplinary procedure.

Confiscated items:

- Will not be returned directly to students.
- Will be handed over only to parents/guardians.
- May require a parent meeting in repeated cases.





9.4 Liability and Responsibility

The school:

- Is not responsible for loss, damage, or theft of jewellery or accessories brought to school.
- Will not investigate missing personal accessories unless it involves a safeguarding concern.
- Strongly advises parents not to allow children to bring valuable items to school.

Students and parents are fully responsible for personal belongings brought to school.

9.5 Special Considerations

In exceptional cases involving:

- Religious requirements
- Cultural practices
- Medical reasons

Parents must submit a written request to the school administration. Approval will be granted at the discretion of the Principal, ensuring alignment with safety and school standards.

9.6 Policy Objective

The Accessories Policy supports:

- Student safety
- Equality among peers
- Professional school image
- Discipline and focus





- Reduced distraction

By adhering to these standards, students demonstrate respect for school values and a commitment to maintaining a safe and disciplined learning environment

10.ADDITIONAL ITEMS POLICY

The Additional Items Policy is established to maintain a focused, safe, and distraction-free learning environment. Students are expected to bring only essential academic materials required for their studies. Any item that disrupts learning, compromises safety, or violates school regulations is strictly prohibited.

10.1 Prohibited Items

Students are strictly prohibited from bringing the following items to school unless explicitly approved by the school administration:

1. Toys

Action figures

Dolls

Toy vehicles

Trading cards

Collectibles

Fidget toys (unless medically approved)

Toys create distraction, competition, and possible conflict among students.





2. Comic Books and Storybooks (Unless approved)

- Non-academic comics
- Entertainment magazines
- Unauthorized storybooks

Books may only be brought:

- If part of class reading activity
- If approved by the teacher
- For designated library or reading programs

3. Electronic Devices

Unless officially permitted for academic purposes, the following are strictly prohibited:

- Mobile phones (if restricted under school policy)
- Tablets
- iPads
- Laptops (without permission)
- Smartwatches with communication features
- Bluetooth devices
- Wireless earbuds or headphones

Electronic devices may:

- Disrupt learning
- Enable cheating
- Pose cyber safety risks
- Violate privacy policies

4. Pen Drives and Storage Devices





- USB flash drives
- External hard drives
- Memory cards
- Storage disks

These items are not permitted unless specifically required by a teacher for academic work and pre-approved by administration.

This prevents:

- Data misuse
- Virus transmission
- Unauthorized file sharing

5. Gaming Materials

- Video game consoles
- Handheld gaming devices
- Playing cards
- Board games (unless part of school activity)





Gaming accessories

Gaming items distract students from academic focus and may cause disputes.

6. Decorative or Fashion Items

- Stickers for uniforms or bags
- Decorative badges (unless school-issued)
- Keychains with noise or lights
- Makeup items (unless age-appropriate and permitted)
- Unapproved badges or symbolic items
- Uniformity and simplicity must be maintained.

7. Hazardous or Unsafe Items

The following are strictly forbidden:

- Sharp objects (except approved stationery)
- Laser pointers
- Fireworks
- Matches or lighters
- Any item that may cause harm
- Serious disciplinary action will be taken if such items are found.

10.2 Confiscation Procedure

If unauthorized items are brought to school:

- The item will be confiscated immediately.





- The incident will be documented.
- The item will be handed to the discipline team.
- Parents may be required to collect the item.
- Repeated violations will follow the escalation procedure.
- In serious cases, disciplinary measures may apply as per the School Discipline Policy.

10.3 School Liability

The school:

- Is not responsible for loss, damage, or theft of unauthorized items.
- Will not conduct investigations for prohibited personal items.
- Advises parents to regularly check students' school bags.

10.4 Exceptions

Items may be allowed under special circumstances if:

- Required for academic projects.
- Approved in writing by the teacher.
- Required for medical reasons.
- Approved for school events or competitions.
- All exceptions must be formally approved in advance.

10.5 Policy Objective

This policy ensures:

- A distraction-free learning environment.
- Equal focus on academic excellence.
- Prevention of peer conflict.





- Protection of student safety.
- Alignment with school discipline standards.
- Students are expected to demonstrate responsibility by bringing only necessary educational materials to school.

11. MOBILE PHONE POLICY

The Mobile Phone Policy is established to maintain academic focus, ensure student safety, protect privacy, and promote responsible behaviour within the school environment. The school is committed to providing a distraction-free learning atmosphere where students remain fully engaged in educational activities.

Students are strictly prohibited from bringing mobile phones to school unless explicitly permitted under special circumstances approved by the school administration.

11.1 General Rule

- Students are not permitted to carry mobile phones during school hours.
- Mobile phones must not be brought to classrooms, school buses, playgrounds, assemblies, or school events.
- Phones must not be kept switched off in bags — possession itself is prohibited.
- The school operates on a no-phone policy to promote discipline and concentration.

11.2 Rationale for the Policy

The restriction on mobile phones is implemented to:

1. Prevent classroom distraction.





2. Avoid cyberbullying or misuse.
3. Protect student privacy.
4. Maintain academic integrity during assessments.
5. Reduce social comparison and peer pressure.
6. Promote face-to-face communication.
7. Prevent unauthorized photography or recording.
8. Minimize theft or loss incidents.
9. Support mental wellbeing.
10. Ensure alignment with school discipline standards.

11.3 Confiscation Procedure

If a student is found carrying or using a mobile phone:

1. The phone will be confiscated immediately by the teacher or discipline staff.
2. The incident will be documented in the behaviour log.
3. The device will be submitted to the school administration.
4. The phone will not be returned directly to the student.
5. It will only be handed over to the parent/guardian.
6. A written assurance from the parent may be required.

11.4 Repeated Violations

In cases of repeated non-compliance:

- A written warning may be issued.
- Parent meeting may be scheduled.
- Behaviour record entry will be made.
- Temporary suspension of certain privileges may occur.
- Further disciplinary action may be taken as per the School Discipline Policy.
- Final decisions rest with the Principal.





11.5 Use During Emergencies

Students must not use personal mobile phones during emergencies.

Instead:

- Students must approach a teacher, supervisor, or school administrator.
- The school office will contact parents if necessary.
- The school ensures immediate communication support during emergencies.
- Medical or urgent situations will be handled by authorized staff.
- Parents are advised to contact the school office directly during school hours.

This ensures:

- Controlled communication.
- Accurate information sharing.
- Student safety and supervision.

11.6 Special Permission Cases

In exceptional cases (for example, medical reasons or specific transportation concerns):

- Parents must submit a written request.
- Approval must be granted by the Principal or Vice Principal.
- The phone must be deposited at the school office upon arrival.
- The phone will be returned at dispersal time.

Unauthorized use even in approved cases will lead to withdrawal of permission.

11.7 Smart Devices

The following are also strictly prohibited:





- Smartwatches with calling or messaging features.
- Devices with camera or recording capabilities.
- Bluetooth earbuds connected to phones.
- Tablets with SIM access.

All such devices fall under the Mobile Phone Policy.

11.8 School Liability

The school:

- Is not responsible for loss, damage, or theft of mobile phones brought to school.
- Will not investigate missing unauthorized devices.
- Advises parents not to send valuable electronic devices with students.

11.9 Policy Objective

This policy reinforces:

- Discipline and responsibility.
- Academic integrity.
- Digital safety.
- Privacy protection.
- A focused learning environment.

By adhering to this policy, students contribute to a safe, respectful, and distraction-free educational setting.

12. ROLES AND RESPONSIBILITIES

12.1 Principal

The Principal holds ultimate responsibility for the approval, oversight, and enforcement of the School Uniform Policy.

The Principal shall:





1. Approve and formally endorse the Uniform Policy.
2. Ensure alignment with UAE Ministry of Education and RAKDOK regulations.
3. Ensure the policy supports discipline, equality, and school identity.
4. Review uniform compliance reports periodically.
5. Authorize disciplinary action in severe or persistent cases.
6. Ensure financial sensitivity in hardship cases.
7. Oversee policy review and amendments annually.
8. Ensure the policy reflects school values and professionalism.
9. Support awareness initiatives for students and parents.
10. Ensure the policy is implemented without discrimination.

12.2 Vice Principal

The Vice Principal supervises the daily implementation and enforcement of the Uniform Policy.

The Vice Principal shall:

1. Monitor uniform compliance school-wide.
2. Supervise escalation procedures.
3. Conduct meetings with parents for repeated violations.
4. Review documentation submitted by teachers.
5. Ensure consistency across sections and grade levels.
6. Support teachers in enforcement challenges.
7. Approve temporary exemptions where necessary.
8. Maintain oversight of behaviour log records.
9. Coordinate with the Discipline Committee.
10. Report serious concerns to the Principal.

12.3 Accountable Leads / Discipline Team

1. Conduct regular uniform checks.





2. Maintain violation records.
3. Track repeated non-compliance.
4. Communicate patterns to leadership.
5. Ensure fairness in monitoring.
6. Maintain documentation confidentiality.
7. Assist in parent communication.
8. Monitor bus uniform compliance.
9. Ensure PE uniform compliance.
10. Support awareness campaigns.

12.4 Teachers

Teachers play a critical role in daily monitoring and corrective guidance.

Teachers shall:

1. Monitor uniform compliance daily.
2. Conduct assembly checks.
3. Ensure proper grooming standards.
4. Provide verbal reminders when required.
5. Record violations in registers/logs.
6. Communicate with parents when necessary.
7. Maintain respectful correction.
8. Ensure no public humiliation occurs.
9. Encourage student responsibility.
10. Report repeated violations to discipline team.

12.5 Parents

Parents are responsible for ensuring daily compliance.

Parents shall:

1. Ensure the child wears correct uniform daily.





2. Replace damaged or ill-fitting items.
3. Maintain hygiene and grooming standards.
4. Ensure correct PE uniform on assigned days.
5. Avoid unauthorized modifications.
6. Support school enforcement measures.
7. Attend meetings if required.
8. Inform school of financial hardship confidentially.
9. Provide medical documentation if exemptions are needed.
10. Promote respect for school rules at home.

12.6 Students

Students are responsible for wearing the uniform correctly and adhering to school expectations. They play a key role in maintaining discipline, equality, and the school's professional image.

Students shall:

1. Wear the approved uniform correctly every school day and during official events.
2. Maintain personal hygiene, grooming, and a neat appearance.
3. Wear the correct PE uniform on designated days.
4. Avoid unauthorized modifications or accessories.
5. Take responsibility for repairing or replacing damaged items.
6. Comply with verbal reminders from teachers and staff regarding uniform.
7. Report any issues affecting uniform compliance (financial, medical, or personal) to parents or staff promptly.
8. Respect school rules and policies related to uniforms.
9. Cooperate with compliance checks and corrective actions.





10. Promote responsibility and professionalism among peers by setting a positive example.

13. IMPLEMENTATION AND MONITORING

The implementation and monitoring of the School Uniform Policy ensures that the policy is applied consistently, fairly, and systematically across the school. Regular supervision, proper documentation, and structured escalation procedures help maintain discipline, equality, and a strong school identity while ensuring that students are treated with dignity and respect.

The school adopts a proactive and preventive approach rather than a purely punitive one. The aim is to educate students about responsibility and adherence to standards while maintaining a supportive environment.

13.1 Daily Monitoring

Daily monitoring ensures that uniform compliance becomes a routine expectation rather than an occasional check. Monitoring is conducted respectfully and without public embarrassment.

1. Assembly Uniform Checks

- Uniform inspections are conducted during the morning assembly.
- Class teachers and duty teachers visually check students for:
 - ❖ Correct uniform
 - ❖ Proper grooming
 - ❖ ID card
 - ❖ Appropriate footwear
- Any concerns are discreetly noted.
- Students are reminded of expectations in a respectful manner.
- Repeated issues are reported to the discipline team.

13.2 Classroom Inspections

- Class teachers conduct informal daily checks.





- Teachers ensure:
 - ❖ Shirts are tucked in.
 - ❖ Ties/belts (if applicable) are worn correctly.
 - ❖ No unauthorized accessories.
 - ❖ Proper winter/PE uniform on designated days.
- Non-compliance is addressed immediately but calmly.
- Teachers encourage responsibility rather than shame.

13.3 Bus Monitoring

- Bus supervisors and transport in-charges ensure students board and disembark in proper uniform.
- Students are not allowed to change uniform inside the bus.
- Bus misconduct related to uniform (removing shoes, improper dressing) is reported.
- Transport reports are shared with the school administration if needed.

13.4 PE Uniform Verification

- On Physical Education days:
 - ❖ Students must wear the designated PE uniform only.
 - ❖ Sports shoes must be appropriate and safe.
 - ❖ No sandals or casual footwear allowed.
- PE teachers verify compliance before activities begin.
- Students without proper PE uniform may be assigned alternative supervised tasks.

13.5 Winter Uniform Supervision

- During winter months:
 - Only approved school sweaters/jackets are allowed.
 - Hoodies, non-school jackets, or coloured sweaters are not permitted.
- Teachers monitor compliance at entry and during class.





- Students are advised in advance about seasonal uniform timelines.

13.6 ID Card and Accessories Check

- All students must wear their ID card visibly at all times.
- No excessive jewellery or fashion accessories allowed.
- Smart watches (if restricted) must follow school policy.

13.7 Grooming Standards Monitoring

- Hair must be neat and according to school guidelines.
- Nails must be clean and trimmed.
- No nail polish (if prohibited).
- No extreme hairstyles or hair colouring.

13.8 Special Event Monitoring

- On special days (House Day, National Day, trips):
 - Uniform guidelines for the event must be followed.
 - Teachers ensure dress code appropriateness.

13.9 Respectful Approach

- Monitoring is done privately.
- Students are corrected without humiliation.
- Gender sensitivity and cultural respect are maintained.

13.10 Inclusion Consideration

- Temporary exemptions (medical, cultural, financial) are handled sensitively.
- Approval must be obtained from the administration.

14. DOCUMENTATION

Proper documentation ensures transparency, fairness, and accountability.

1. Non-Compliance Recording

- Uniform violations are recorded in the class register or digital behaviour log.





- Date, nature of violation, and action taken are documented.

2. Behaviour Log Entry

- Repeated uniform issues are entered into the school discipline system.
- Patterns of non-compliance are monitored.

3. Parent Communication

- Parents are informed through:
 - ❖ Diary note
 - ❖ SMS/email
 - ❖ Official warning letter (if repeated)
- Communication remains respectful and solution-oriented.

4. Quarterly Compliance Review

- The discipline team reviews:
 - ❖ Number of violations
 - ❖ Repeated offenders
 - ❖ Common issues
- Data is used to improve awareness programs.

5. Confidential Record Keeping

- All records are maintained confidentially.
- Access is limited to authorized personnel only.

6. Reporting to Vice Principal

- Serious or repeated violations are escalated to the Vice Principal.
- Documentation is submitted before meetings.

7. Financial Hardship Records

- If uniform issues are due to financial difficulty:
 - ❖ Case is referred to school management.
 - ❖ Support options may be explored.

8. Medical Exemption Records

- Medical exemptions must be supported with documentation.
- Temporary adjustments are approved by administration.

9. Monitoring Trends





- Data helps identify:
 - ❖ Seasonal non-compliance
 - ❖ Uniform supply issues
 - ❖ Awareness gaps

10. Policy Review Feedback

- Documentation supports annual review of the uniform policy.

15. CORRECTIVE ACTION PROCEDURE

The Corrective Action Procedure outlines the structured steps taken when a student fails to comply with the School Uniform Policy. The purpose of this procedure is corrective and educational rather than punitive. The school believes in providing students with opportunities to understand expectations, take responsibility, and improve their conduct before stronger disciplinary measures are considered.

This procedure ensures fairness, consistency, transparency, and parental involvement while maintaining discipline and uniform standards across the school.

The school follows a progressive and supportive approach to non-compliance.

14.1 Stage 1: Verbal Reminder

- This stage applies to first-time or minor violations.
- The class teacher or duty teacher provides a polite verbal reminder.
- The student is informed about the specific uniform requirement.
- Guidance is given on how to correct the issue.
- The correction is expected the following school day.
- No formal disciplinary record is made at this stage.
- The focus is on awareness, responsibility, and immediate correction.





14.2 Stage 2: Formal Documentation

- This stage applies if the violation continues.
- The incident is recorded in the class register or digital behaviour log.
- The student is formally warned.
- The teacher may inform the Discipline Coordinator.
- The student is reminded of the importance of compliance.
- Monitoring of the student's uniform compliance begins.
- Documentation ensures accountability and consistency in enforcement.

14.3 Stage 3: Parent Notification

- If non-compliance persists:
- Parents are informed through:
 - Diary note
 - Official email
 - Phone call
- The nature of the violation is clearly explained.
- Parents are requested to ensure corrective action.
- A written warning may be issued.
- The incident is recorded in the student's discipline file.
- This stage emphasizes shared responsibility between home and school.

14.4 Stage 4: Administrative Meeting

- If the issue continues despite reminders and parent notification:
- The student and parent are required to meet with the Vice Principal.
- The discussion focuses on:
 - Reasons for repeated non-compliance
 - Possible underlying concerns (financial, personal, etc.)





- Support measures if required
- A written undertaking may be obtained from the parent.
- A behaviour improvement plan may be implemented.
- This stage ensures intervention before serious disciplinary action.

14.5 Stage 5: Disciplinary Action

If repeated violations continue despite corrective efforts:

- A formal behaviour warning letter may be issued.
- Temporary restriction from certain school privileges may be applied.
- Behaviour record entry may be made.
- Further disciplinary measures may be taken as per the School Discipline Policy.
- Final decisions rest with the Principal.
- Serious or intentional violations may move directly to this stage depending on circumstances.

14.6 Guiding Principles

- Throughout the corrective process, the school ensures:
- No child is publicly embarrassed or humiliated.
- Discipline remains corrective and proportional.
- Cultural and financial sensitivity is maintained.
- Students are treated with dignity and respect.
- Decisions are fair, consistent, and documented.
- Parents are involved appropriately.
- The child's wellbeing is not compromised.

14.7 Special Considerations

In cases involving:





- Financial hardship
- Medical conditions
- Cultural or religious considerations
- Parents must submit written documentation to the school. The administration may grant temporary exemptions at its discretion.

14.8 Objective of the Corrective Action Procedure

This procedure aims to:

- Maintain uniform standards.
- Promote discipline and responsibility.
- Encourage accountability.
- Ensure fairness in enforcement.
- Strengthen partnership between school and parents.
- Protect the learning environment.

15. COMPLIANCE

Compliance with the School Uniform Policy is **mandatory** for all students, staff, and parents. Adherence ensures a unified, disciplined school environment, promotes equality among students, and supports the school's values of respect, responsibility, and professionalism.

Key Points of Compliance

Failure to Comply

- Failure to comply with the uniform policy may result in:
- Verbal warning
- Written warning
- Parent meeting
- Temporary exclusion from activities
- Behaviour record entry





Persistent violations may result in **further disciplinary measures**, including actions outlined in the Corrective Action Procedure.

Importance of Compliance

- Promotes equity and inclusivity among students.
- Reinforces discipline, responsibility, and accountability.
- Minimizes distractions and supports focus on learning.
- Strengthens partnership between school and parents.
- Maintains the school's professional image and a safe learning environment.

16.CONTACT INFORMATION

For clarification regarding this policy, stakeholders may contact:

1..Principal: Ms.Beenarani Rajmohan

2.Vice Principal: Ms.Rajyasree Sanjeev

3.Counsellor/Psychologist/CPO: Ms.Githu

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17. REVIEW AND CONTINUOUS IMPROVEMENT

The School Uniform Policy is subject to ongoing review and refinement to ensure it remains **effective, fair, and aligned with the school's values and educational standards.**

Key Review and Improvement Mechanisms

- **Annual Review of Policy** – Conducted by school leadership to evaluate relevance, clarity, and effectiveness.
- **Stakeholder Feedback** – Regular feedback is collected from students, parents, teachers, and administrative staff to identify challenges, concerns, or opportunities for improvement.
- **Data-Based Improvements** – Analysis of compliance records, corrective actions, and incident reports informs updates to procedures.
- **Alignment with Inspection Updates** – Ensures the policy complies with national educational standards, inspection requirements, and best practices.
- **Monitoring Effectiveness of Enforcement** – Compliance data and trends are reviewed to assess how well the policy is working in practice.
- **Continuous Staff Training** – Teachers and staff are periodically trained to consistently enforce the policy, manage non-compliance, and address student concerns sensitively.
- **Integration of Best Practices** – Policy updates incorporate modern school management practices, inclusivity, wellbeing considerations, and feedback from other successful institutions.
- **Review of Special Considerations** – Regular assessment of financial, cultural, medical, or religious exemptions to ensure fairness and equity.





- **Parent and Community Engagement** – Engage the school community in reviewing procedures to strengthen understanding, buy-in, and support.
- **Policy Communication Updates** – Ensure the latest version of the policy is clearly communicated through school handbooks, website, newsletters, and parent meetings.
- **Periodic Audits** – Conduct inspections or spot-checks to ensure compliance is being maintained and identify areas for procedural improvement.
- **Continuous Improvement Goals** – Set measurable objectives for compliance, student engagement, and overall effectiveness of the policy each year.





18.CONCLUSION

The NIS School Uniform Policy is a fundamental component of the school's commitment to discipline, equality, safety, and professionalism. By providing a clear framework for expectations, compliance, and corrective actions, the policy ensures that students, parents, teachers, and leadership understand their roles and responsibilities in maintaining uniform standards. Uniform compliance promotes self-discipline, accountability, and respect for school rules while fostering a sense of belonging, pride, and unity within the school community. Standardized attire enhances safety, supports equality and inclusivity, and minimizes distractions, allowing students to focus on learning and academic excellence. The policy is enforced in a fair, culturally sensitive manner, considering financial, medical, and personal challenges, and emphasizes shared responsibility between home and school. Regular review, stakeholder feedback, and alignment with national and inspection standards ensure continuous improvement and clarity for all members of the school community. Through collective commitment and adherence to this policy, NIS sustains a respectful, safe, and focused learning environment that nurtures character development, reinforces professionalism, and strengthens the school's institutional identity.





19.REVISION HISTORY

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